

**FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
BOARD MEETING MINUTES**

Tuesday, February 4, 2020 - 6:00 pm – Baraboo Public Library

- I. **Call to order and introduce new board members**-Meeting was called to order at 6:15 p.m. by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending: new Vice-President, Aimee Schulz and Anne Horjus. Absent: Jessica Bergin, new Treasurer, Emily Olson and Phillip Zolper.
- II. **Review of agenda**-Motion made by Anne Horjus and seconded by Pat Shear to change the following agenda items:
 - Change Item III. To "Minutes of December 3, 2019 meeting"
 - Under IX. New Business, add item D. Penny Johnson Retirement Party
 - Under IX. New Business, add item E. Library Milestone
- III. **Minutes of December 3, 2019 meeting**- Motion made by Anne Horjus and seconded by Aimee Schulz to approve the minutes as written. Motion carried.
- IV. **Treasurer's Report**-Report from the city was not available. Pat Shear noted that since our December meeting we have received \$5,390.00 in memberships, \$530.00 in book cart sales and a \$20.00 memorial donation. One correction needs to be made with the city: a \$75.00 donation in January was incorrectly reported as a membership.
- V. **Correspondence and new memberships**-A note from the Youth Services Department was received thanking the Friends for contributing to the recent Turkey Bingo event. There have been 42 memberships since the December 2019 meeting.
- VI. **Standing Committee reports**
 - A. **Director's report**-None available.
- VII. **Special Committee reports**
 - A. **Music with Friends**-Anne Horjus connected with one performer regarding paperwork. An email to Friends' members was sent to recruit volunteers to help with the events. We have received several responses.
 - B. **Book sale**-No report.
 - C. **Books for Newborns**-A new shipment of 90 books has arrived. Pat will connect with Jessica to get a new supply of items that need to be enclosed with the books.
- VIII. **Unfinished Business**-None
- IX. **New Business**
 - A. **Responsibilities of executive board members**-Quick review of duties for the new board members.

B. Approval of disbursement requests-

January 14, 2020:

\$43.02 - Lena Nissley – December book sale supplies

\$200.00 - Sam Ness – Music with Friends event

\$200.00 – Root Song LLC (Avian Aura) – Music with Friends event

February 4, 2020:

\$50 – US Bank – Clue Stop fee for Mystery Weekend Baraboo event

\$680.00 – US Bank – Table for Boys and Girls Club Gala

C. Orient new board members to Friends materials/areas at the library-Review of items stored in library for Friends use.

D. Penny Johnson Retirement Party-Motion made by Anne Horjus and seconded by Aimee Schulz to donate \$75 for cake and other needed supplies for the event. Motion passed.

E. Library Milestone-Later this year the Baraboo Public Library will be celebrating the 125th anniversary of its founding. More details will be coming.

X. Next meeting: 6:00pm Tuesday, March 3, 2020 – Library Lower Level Reading Room

XI. Adjournment-Meeting adjourned at 6:45 p.m.

Pat Shear – Meeting Minutes Recorder
February 5, 2020

Approved March 3, 2020